

Check List for Passport NOC

No.	Details	Remarks
1	Full Name(In Block Letters)	
2	Designation with Department	
3	Pay Scale with grade pay	
4	Present Posting	Medical College
5	Working at present place since	
6	Birth Date	
7	Date of Retirement	
8	Nationality	
9	Details of Primary/Departmental/Criminal case/Inquiry pending/continue/proposed	
10	Details of Government Dues/Recovery	
11	Enclosures-3 recent Passport size photographs	Yes/NO
12	Detail of Head of Department/Concerned Police Clearance Certificate as per GAD's Resolution dtd.5/6/2003	Attached Yes/No
13	Additional information	

Signature of Dean
Concerned Medical College